G2 – Reporting Guide for Concerns Outside Paddlesport



This policy applies to England. For Scotland please refer to the SCA, for Northern Ireland please refer to CANI and for Wales please refer to CW for further details.

If you know of a Safeguarding concern or allegation, whether it has been disclosed to you by someone else, something you have witnessed or something that has been worrying you, don't keep it to yourself- always report the concern!

Please see below what to do if you are responding to concerns, allegations or suspicions of suspected abuse outside Paddlesport.

If there is immediate medical attention needed or risk of immediate harm or danger call emergency services for police or ambulance - 999 or 112.

Report the concern to your Club Welfare Officer and/or British Canoeing Safeguarding Lead on 0115 8968842*

(*If calling out of office hours, leave a message and your call will be responded to as soon as possible the next working day).

Make a record of anything the child has said or what you have seen, if possible with dates and times. If the Club Welfare Officer or the British Canoeing Safeguarding Lead is <u>not</u> available, phone the free confidential **NSPCC child protection helpline on 0808 800 5000**;

Or

Refer the matter to Children's Social Care Services or the Police right away. Complete a British Canoeing Recording Concerns Report Form. Copy it to the British Canoeing Safeguarding Officer and keep a copy for yourself.

Please ensure that all information is kept confidential at all times and the information is only shared with the appropriate people on a need to know basis







